

## **Council meeting highlights- September 14, 2020**

### **Conflict of Interest Training**

Rebecca Durcan of the law firm Steinecke Maciura Leblanc provided conflict of interest training to Council members.

### **Committee Reports**

Reports were provided in the Council package highlighting committee meetings, activities, changes and discussions that took place since the June Council meeting. A fourth quarter financial report and dashboard were also included.

Mary Pat Moore, Chair of the Specialties Committee, provided a brief verbal report. She recognized Ryan Wight, Graydon Raymer and Sara Gottlieb as members of the Specialties Committee. She reminded Council that the OATA has made submissions concerning risk of harm to the public, although the evidence was not sufficient. The Committee continues to analyze the materials and will meet again on September 23, 2020. A draft work plan was developed for review during that meeting.

### **Director's and Officer's Liability Insurance**

Chad McCleave, Chair of the Finance and Planning Committee, provided an overview of the purpose of Directors and Officers Liability Insurance.

### **Registrar's Report**

Brenda Kritzer provided an update on the following items:

- Staff continue to work from home
- Activities in the professional conduct portfolio
- Recruitment of a Practice-Advisor/Policy Lead
- A collaboration project with other health regulatory colleges to share resources and increase efficiencies
- Correspondence from Assistant Deputy Minister Sean Court about the College Performance Measurement Framework
- Meeting with representatives for the national organization of orthotists and prosthetists
- Meeting with university educators and the British Columbia Association of Kinesiologists (BCAK)
- That she was chairing of a working group of the Health Professions Regulators of Ontario that is identifying needs and developing tools to support the colleges in addressing systemic racism.

### **President's Report**

Jennifer Pereira provided a brief update. She noted the following:

- On August 19, she participated in a College orientation session for new council members.
- The Executive committee developed a committee slate for Council to review and approve.
- As requested at the June Council meeting, Jennifer contacted former Council members to conduct exit interviews. This is still underway.

### **Draft Terms of Reference - Executive Committee**

Council reviewed and discussed revised terms of reference for the Executive Committee. The terms were revised to incorporate new transparency requirements on Executive Committee that will come from the College Performance Management Framework. Council asked staff to revisit the proposed term limit for Executive Committee members and report back at Council's next meeting.

### **Draft Redeployment During Health Emergencies FAQs**

Lara Thacker, Director, Quality Assurance, presented the *Draft Redeployment During Health Emergencies FAQs* for information. While originally conceived as a practice guideline, feedback indicated that this would be more useful as a document that can be easily adapted to changing needs. The FAQ is based on questions received over the last several months.

### **Human Resources Policies**

Natasha Danson from the law firm Steinecke Macuire LeBlanc presented on the College's revised Human Resources Policy Manual. She covered topics such as the role of Council versus the Registrar in human resource matters and the legislative framework governing employer and employee responsibilities.

### **Discipline Training**

Emily Lawrence of the law firm Paliare Roland Rosenberg Rothstein LLP provided training to all of Council on discipline procedures and their roles as members of the Discipline Committee.

### **Performance Reporting**

Brenda Kritzer provided a brief overview of the recently released College Performance Measurement Framework. She described the background and history to the project and the plan for a phased rollout. The College will be working on this over the fall and the first report, which will also be published on the College website, is due March 2021. All colleges are required to participate in the performance reporting process.

### **Return to Work Strategy**

Nancy Leris, Director of Operations and Financial Services, and Magda Reder, Health and Safety Representative, provided an overview of the return to the office strategy. It was noted that the College is allowing employees to return on a voluntarily basis and work from home remains in effect.

### **Vacancy- District 6**

In July, the Council member from District 6 resigned. This created a long-term vacancy in the district. Ryan Pestana, Communications Manager, presented Council's options in the event of a long-term vacancy. Council discussed and directed staff to conduct an election in the district to fill the vacancy.

### **Election of Executive Committee**

Before the Council meeting, Council members were invited to put their names forward for the position of president, vice-president and members of the Executive Committee. The following Council members were elected to the following positions by acclamation:

- Jennifer Pereira- President.
- Mary Pat Moore- Vice-President.
- Ben Matthie, Leslee Brown, and Elwin Lau- remaining members of the Executive Committee.

**Approval of Committee Membership**

Jennifer Pereira noted that the Executive Committee met to consider committee composition for 2020/2021. All Council members were asked for their committee preferences. The College also invited all registrants to submit their interest to sit as members-at-large on committees. A proposed slate for each of the Committees and proposed chairs was provided to Council. Council approved the slate.